



# St. Charles Dart League (SCDL)

## By-Laws

As Amended by the Membership on January 5, 2001

### 1. YEAR

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- a. The SCDL year shall consist of three (3) seasons to be called FALL, WINTER, and SUMMER.

### 2. DUES AND FEES

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- a. Bar, team and individual fees and dues shall be established by the Board of Directors. Any team failing to submit the roster and fees on-time will be ineligible for play that season, rules to be determined by the Board of Directors as to payment schedule. Fees are non-refundable for any reason.
- b. The Board of Directors may, at its discretion, use any excess moneys after operational expenses (including trophy purchases), if any, for the benefit of the membership in the form of tournaments, banquets, parties, picnics, etc.

### 3. MEMBERSHIP

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- a. Membership is open to residents of St. Charles County and the surrounding areas. No bar, pub, etc., shall be located outside the limits of St. Charles County without the Board of Directors approval.
- b. Membership meetings will be held prior to the start of each league season. Registration for the upcoming season will be held at the meeting and trophies and awards for the preceding season will be presented. Decisions made by the Board of Directors or the Captains may be overruled by a 2/3 majority of the quorum of members. (A quorum shall consist of 51% of eligible members).
- c. The Board of Directors retains the right to terminate or suspend any member, team, or pub, but only after receiving written protest. This written protest must be handed to a Board Member or mailed to arrive at the SCDL address within 72 hours after the alleged violation. The defendant must be notified of the complaint and of a hearing by the Board of Directors at a specified time and place and shall be given the right to defend himself/herself before the complainant(s). The owner of the pub in which the alleged violation occurred may, at his/her discretion, be present at the hearing. Failure of the defendant to appear at his/her hearing will be considered to be a plea of no contest. The Board of Directors will act on the evidence before it. A written explanation of the judgement and action of the Board of Directors will be sent to the defendant by mail. This action may be overruled by a 2/3 vote of a quorum of Captains.

### 4. OFFICERS

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- a. The Officers of the League consist of the President, Vice President, League Secretary, Treasurer, and Sergeant-at-Arms.

- b. All candidates for President must submit a petition to the League Secretary with verifiable signatures from 30% of the General Membership voting body, or 100 Members, whichever is less. If no candidates submit valid petitions, the Vice President may then run unopposed for President without submitting a petition. The General Membership voting body consists of the members participating during the election season and those members who participated in either of the two seasons immediately prior to the election season.
- c. Duties of the President
  - 1. To lead and direct the affairs of the Organization.
  - 2. To carry out the constitution, by-laws, and rules of the Organization.
  - 3. To establish administrative procedures when necessary for the effective operation of the Organization.
  - 4. To appoint standing committees and their respective chairpersons; with consent of the Board of Directors.
  - 5. To appoint special committees and their respective chairpersons; with consent of the Board of Directors.
  - 6. To call and chair meetings of the Board of Directors, team Captains, and General Membership of the league.
  - 7. To act as ex-officiate member of all committees and to cast the deciding vote in the event of deadlocks therein.
  - 8. To familiarize himself/herself with all aspects of darts that could affect the General Membership.
  - 9. To be at all times responsible to the needs and desires of the General Membership.
  - 10. To direct the League Secretary and the League Scorekeeper.
- d. Duties of the Vice President
  - 1. To assume the duties of the President of the Organization in the absence of the President and in the event the President is unable to complete his/her term of office for any reason.
  - 2. To act as an advocate of the General Membership in the event the consensus of the General Membership is in opposition to that of the President.
  - 3. To act as the principal point of contact between the Board of Directors and the General Membership.
  - 4. To preside over all protest boards necessitated by sanctioned league competition.
  - 5. To perform such lawful duties delegated to him/her by the President.
- e. Duties of the Treasurer
  - 1. To maintain creditable bookkeeping records of the Organization's monies.
  - 2. To maintain systems to comply with the tracking of funds as may be required by funding sources outside the league.

3. To maintain disbursement controls to comply with State and Federal guidelines.
  4. To maintain financial records and documentation in compliance with current law and good accounting practice.
  5. To provide all financial records for inspection by the Board of Directors or inspection by the General Membership.
  6. To maintain dual signature accounts in financial institutions selected with the approval of the Board of Directors.
  7. To complete financial reports to be submitted to the General Membership at least semi-annually.
  8. To order all materials required by the Organization, with approval of the Board of Directors, and disburse funds in such a manner as to keep a good credit rating for the league.
  9. To be responsible for the collection of all money owed to the Organization.
- f. Duties of the League Secretary
1. To be the chief public and media relations officer of the Organization.
  2. To be responsible for correspondence and relationships with other darting organizations.
  3. To maintain minutes of all meetings of the Board of Directors, Captains, and General Membership and to make such minutes available for publication or inspection by any member.
  4. To be responsible for typing (writing) the schedules for the season's league play.
- g. Duties of the Sergeant-at-Arms
1. To assist in coordination of all tournaments in the St. Charles area with the sponsoring body of the tournament.
  2. To assist in direction of the league play-offs.
  3. To serve as custodian of all property belonging to the Organization.
  4. To ensure that all those attending and voting at all Board of Directors, Captains, and General Membership meetings be qualified to do so.
  5. To serve as parliamentarian at all meetings.
  6. To visit the participating dart bars and make sure the dart equipment and environment (e.g., dart boards, score boards, lighting system, foul lines, general setup, etc.) are satisfactory for league play. (Refer to Rules and Regulations, Section 1, Equipment).

## 5. League Scorekeeper

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- a. The League Scorkeeper shall be appointed by the President with the consent of the Board of Directors.
- b. Duties of the League Scorekeeper.

1. To be responsible for the recording of all results of league play.
  2. To be responsible for the dissemination of results of league play to the Captains and General Membership.
  3. To establish and maintain current membership information, including addresses, phone number, and other information necessary for election verification.
  4. To assemble and compile information necessary to affect a rating system for players in the SCDL.
- a. The League Scorekeeper will be paid a salary of \$1.00 per team per week of the regular season.

## 6. Board Of Directors

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- a. All voting members of the Board of Directors shall be elected by the General Membership annually. Should any of the League Officer's positions become vacant for any reason, the Board of Directors will call a special election of the General Membership, within 30 days, to fill the vacancy. If one of the Member-At-Large or Bar Owner's Representative positions become vacant, the Board may appoint a replacement to serve the remainder of the term. In either case, if more than half of the original term remains, it shall count as a full term.
- b. The voting Members of the Board of Directors consists of the League Officers, two Members-at-Large, and two Bar Owners.
- c. The League Scorkeeper and the Immediate Past President of the league shall be members of the Board of Directors with no voting power.
- d. No Bar Owner may vote on any matter where, in the opinion of the Board of Directors, there is deemed a conflict of interest.
- e. The Board of Directors shall consider and report to the General Membership and Captains on all proposed measures for general welfare of the organization and shall adopt such policies on the general welfare. The Board of Directors shall make at least semi-annual reports to the General Membership. A simple majority of the voting members of the Board of Directors shall constitute a quorum for the transaction of business at Board Meetings, unless the full Board of Directors approves a specific number required to be present to conduct its business.
- f. The Board of Directors will meet once per month during the SCDL year, time and place to be determined by the President and communicated to all Board Members at an appropriate time to allow for attendance.
- g. A quorum of the Board of Directors shall have the power to make any decisions it deems necessary to conduct the business of the SCDL. Its rulings may be overruled by a 2/3 vote of a quorum of the General Membership.
- h. All elected Board Members shall serve one year. No one person shall serve more than two consecutive terms in the same position. All nominations and/or election petitions must be submitted to the League Secretary at least 10 days prior to the election.

- i. No elected Board Member shall receive payment or remuneration for their services (except for approved expenses which shall be reimbursed to them at the direction of the Board of Directors).
- j. Term of office for all elected Board Members shall commence from the time of the election to the end of the following WINTER season.
- k. Any elected Board Member may be removed from his/her office at any time for incompetence or misconduct by a 2/3 vote of the Board of Directors.

## 7. CAPTAINS

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- a. There will be at least two Captain's meetings per season. The time and place will be designated by the Board of Directors.
- b. Captains may designate another team member to represent them at any meeting and vote in their place.
- c. At any non-required Captain/General Membership meeting a league member may give a written proxy to any league member to attend in his/her place and vote in his/her place. No one individual may hold more than one proxy in addition to his/her own vote.
- d. Voting will be limited to one vote per General Member, one vote per sponsoring pub, plus one vote for each Board Member.
- e. Attendance at Captain's Meetings is strongly urged by the Board of Directors. A penalty may be assessed against Captains for non-attendance of "Required" meetings. Ample notice must be given by the Board of Directors so that it does not present a hardship on the Captains to attend the required meetings.
- f. For a Captain's meeting to be official, there must be a quorum. A quorum shall consist of 51% of eligible Captains (or their representatives or proxies), and at least four members of the Board of Directors, including at least two officers.

## 8. COMMITTEES

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Committees and their chairpersons shall be appointed by the President with the consent of the majority of the Board of Directors.

### a. Standing Committees

Constitution and By-Laws Committee shall meet at least once annually to review the constitution, by-laws and rules of the Organization, and shall submit majority recommendations to the Board of Directors for approval prior to being submitted to the General Membership for consideration.

Tournament Committee will be chaired by the Sergeant-at-Arms, who will recommend appointees to the President. This committee will be responsible for scheduling, organization, and administration of all tournaments sanctioned by the Organization.

Public Relations Committee will be chaired by the League Secretary who will recommend appointees to the President. This committee will assist the League Secretary in organizing and administering promotional and charitable activities of the Organization.

Ratings Committee will be chaired by the Vice President. It will meet at the end of each league season to recommend rating changes and new ratings to the Board of Directors for their approval.

- b. Other committees may be created by the President, who will appoint the chairperson and members with the consent of the Board of Directors.
- c. Membership on all committees shall end at the expiration of the term of office of the President who appointed said members.

## 9. AMENDMENTS

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- a. Any amendment to these by-laws may be proposed in writing and presented to the Board of Directors no later than 72 hours prior to a regular or special membership meeting to be adopted by a majority vote of the members present and voting. The proposed amendment must receive approval of a majority of the Board of Directors in order to be presented at the meeting.
- b. All amendments shall become effective at the commencement of the next competition schedule unless otherwise provided for in the amendment.